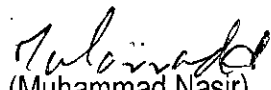


GOVERNMENT OF PAKISTAN
MINISTRY OF DEFENCE
(DEFENCE DIVISION)

Subject:- PUBLICATION OF TENDER NOTICE

Please find enclosed "Tender Notice" for procurement of accessories for military medals for publication on Tuesday, the 29th September, 2020, in two daily national newspapers (English & Urdu).

2. Published advertisement of Tender may also be provided to Ministry of Defence, duly supported with bill for payment.


(Muhammad Nasir)
Section Officer(Medals)
Tel: 0306-9215279

Director (Advertisement), Press Information Department, Zero Point, Islamabad
Min of Def u.o. No.F.2/4/D-25/2020 dated 23-9-2020.

Copy to:-

- 1) Mr Muhammad Rizwan, Assistant Director (IT)
Public Procurement Regulatory Authority(PPRA),
FBC Building (1st Floor) Sector G-5/2
Islamabad. - for posting and keep posted on PPRA's
Website till 15th October, 2020, the
closing date of Tender Notice; and
- ✓ 2) MoD, SO (IT). - for posting and keep posted on MoD's
Website till 15th October, 2020, the
closing date of Tender Notice.

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GOVERNMENT OF PAKISTAN
MINISTRY OF DEFENCE
(DEFENCE DIVISION)

TENDER NOTICE

Ministry of Defence invites sealed tenders / bids from the reputed experienced firms/parties possessing National Tax Number, Firm/Party Registration Letter, General Sales Tax, Registration Number with Federal Board of Revenue and Professional Tax Certificate for supply of the following items for financial year 2020-21:-

- a. Quality velvet boxes for military medals;
- b. Ribbons for military medals (reduced size medals and miniature medals);
- c. Engraving names of awardee on military medals and roundels;
- d. Gold plating of NI(M) & HI(M) medals, silver plating of roundels of NI(M) & HI(M) and;
- e. Stitching ribbons on medals (reduced size medals and miniature medals)

2. Bidding documents containing detailed terms & conditions, method for applying of bids, bid validity, opening of bid, acceptance or rejection of bids can be obtained free of cost from the undersigned on presenting written application on any working day from 09:00 am to 15:00 pm before closing date ie Thursday, the 15th October, 2020. Bidding documents can also be downloaded from PPRA's website (www.ppra.org.pk) and MoD's website (www.mod.gov.pk).

3. Tenders/bids prepared in accordance with the instructions given in the bidding documents must reach in this Office in sealed envelopes on Thursday, the 15th October, 2020 by 1100 hrs. Tenders/bids will be opened on the same day at 1130 hrs in the presence of bidders or their authorized representatives in the Office of Chairman, Tender Committee for Opening and Evaluation of Bids, Ministry of Defence, Pak Secretariat No-II, Rawalpindi Cantt.

4. Bank draft @ 2% of the total bid offered must accompany the Tender as "Bid Security" in favour of Section Officer D-25 (Medals), Ministry of Defence, Rawalpindi Cantt.

5. Ministry of Defence reserves the right to accept or reject any or all bids in the light of Rule-33 of Public Procurement Rules-2004.


(Muhammad Nasir)

Section Officer, Government of Pakistan
Ministry of Defence
Rawalpindi
Tel # 0306-9215279

F.No 2/4/D-25/2020

GOVERNMENT OF PAKISTAN
MINISTRY OF DEFENCE
(DEFENCE DIVISION)

BIDDING DOCUMENTS

for

NATIONAL COMPETITIVE BIDDING

for

Procurement of velvet boxes, ribbons for military medals, (reduced size medals and miniature medals), engraving names on military medals and roundels, gold plating of Nishan-i-Imtiaz (Military) and Hilal-i-Imtiaz (Military) medals, silver plating of roundels of Nishan-i-Imtiaz (Military) and Hilal-i-Imtiaz (Military) medals and stitching ribbons of military medals (reduced size medals and miniature medals).

2. Bidding documents are placed as under:-

- | | | | |
|------|-------------------------------|---|-----------|
| i. | Terms & Conditions of Tender | - | Page-2 |
| ii. | List of Items for Procurement | - | Pages 3-7 |
| iii. | Contract Form | - | Page-8 |
| iv. | Bid Form | - | Page-9 |

TERMS AND CONDITIONS OF TENDER

The terms and conditions of the tender for procurement of velvet boxes, ribbons for military medals, (reduced size medals and miniature medals) engraving names on military medals and roundels, gold plating of Nishan-i-Imtiaz (Military) and Hilal-i-Imtiaz (Military) medals, silver plating of roundels of Nishan-i-Imtiaz (Military) and Hilal-i-Imtiaz (Military) and stitching ribbons of military medals (reduced size medals and miniature medals) by Section Officer D-25 (Medals) Ministry of Defence (Defence Division), Rawalpindi for **Current Financial Year 2020-21 (1st July 2020 to 30th June 2021)** are as under:-

1. The word "**Quotation**" should be written in bold letters on the envelope(s).
2. Complete address, CNIC, NTN certificate certified copy of Firm Registration Letter, FBR's GST Registration Number and certified copy of Professional Tax Certificate valid up to 30-6-2021 along with specimen signatures should be provided on the Printed Letter pad of the Firm.
3. Rates quoted by the Firm(s) will remain valid during the whole financial year **2020-21**.
4. Sealed Quotations should reach the undersigned on or before Thursday, the 15th October 2020 at 1100 hrs alongwith samples of products. Quotations will be opened in the presence of bidders or their authorized representative(s) on Thursday, the 15th October 2020 at 1130 hrs in the Office of Chairman, Tender Committee for Opening and Evaluation of Bids, Ministry of Defence, Pak Sectt. No-II, Rawalpindi.
5. Samples of velvet boxes and ribbons of available with Section D-25 (Medals), GHQ Rawalpindi (Contact No.0306-9215279).
6. No cost whatsoever will be paid for samples.
7. On acceptance of quotation, a formal supply order for required number of items shall be placed with the Firm. Final payment will be made after delivery of demanded items.
8. Bank Draft valuing 2% of the bid price on account of delivery of all items by the Firm in favour of Section Officer D-25 (Medals) GHQ, Ministry of Defence, Rawalpindi shall be deposited with the quotation as bid security. The bid security of the unaccepted Firm(s) will be returned on completion of necessary procedure. The bid security of the accepted Firm(s) will be retained till **30th June, 2021**.
9. It is the sole responsibility of the qualified Firm to supply the items with approved specifications within stipulated time. In case, it is found that items provided are of substandard quality, the Contract will be cancelled. Bid security will be forfeited and the firm will be black listed.
10. Ministry of Defence reserves the right to accept or reject any or all the bids in the light of Rule-33 of Public Procurement Rules-2004.
11. An affidavit to the effect that the Firm has never been indulged in any irregularity or litigation and has never been black listed by any Federal or Provincial Ministry, Division, Department or Organization etc, must accompany the bid offer.
12. Provision of any false statement or document(s) may result in disqualification of the bidder.
13. No change in the bid will be accepted once a bid is opened.
14. Local Firm(s) based at Rawalpindi and Islamabad may quote rates for gold plating, silver plating and engraving names on medals and roundels etc.

**GOVERNMENT OF PAKISTAN
MINISTRY OF DEFENCE
(DEFENCE DIVISION)**

LIST / DETAIL OF ITEMS FOR PROCUREMENT DURING CFY 2020-21

(i) **DETAIL OF VELVET BOXES FOR MILITARY MEDALS**

S No	Name of Item	Quantity to be procured (estimated)	Unit	Rate without GST
1.	Velvet Boxes for medals of Nishan-i-Haider.	02 Nos	Each	
2.	Velvet Boxes for medals of Hilal-i-Jur'at.	02 Nos	Each	
3.	Velvet Boxes for medals of Sitara-i-Jur'at.	04 Nos	Each	
4.	Velvet Boxes for medals of Tamgha-i-Jur'at.	06 Nos	Each	
5.	Velvet Boxes for medals of Nishan-i-Imtiaz (Military)	05 Nos	Each	
6.	Velvet Boxes for medals of Hilal-i-Imtiaz (Military).	51 Nos	Each	
7.	Velvet Boxes for medals of Sitara-i-Imtiaz (Military).	224 Nos	Each	
8.	Velvet Boxes for medals of Tamgha-i-Imtiaz (Military).	276 Nos	Each	
9.	Velvet Boxes for medals of Sitara-i-Basalat.	30 Nos	Each	
10.	Velvet Boxes for medals of Tamgha-i-Basalat.	250 Nos	Each	
12.	Velvet Boxes for Service Medals	4000 Nos	Each	
13.	Velvet Boxes with Silver roundels for medals of Nishan-i-Imtiaz (Military) and Hilal-i-Imtiaz (Military).	56 Nos	Each	
14.	Velvet Boxes for Parchments of Sitara-i-Imtiaz (Military).	224 Nos	Each	

(ii) **DETAIL OF RIBBONS FOR MILITARY MEDALS**

S No	Name of Item	Quantity to be procured(estimated)	Unit	Specification	Rate without GST
1.	Ribbon for medals of Nishan-i-Haider.	05 Meters	Per meter	One and half inch wide green plain silk.	

2.	Ribbon for medals of Hilal-i-Jur'at.	05 Meters	Per meter	One and a quarter inch wide plain silk with red green and red stripes in equal proportion.	
3.	Sash Ribbon for medals of Nishan-i-Imtiaz (Military)	15 Meters	Per meter	width = 6.1 cms colour = Pak Green (BCC-26) (3.7 cms), outer white strip (BCC-1) (1.1 cms) and inner white strip (BCC-1) (1.3 cms)	
4.	Ribbon for Tamgha-i-Khdmets Class-I	1500 Meters		Crimson silk of one and quarter inches width with one distinctive one eighth of an inch wide vertical stripe in white in the centre of the ribbon.	
5.	Ribbon for Tamgha-i-Khdmets Class-II	2500 Meters		Ribbon crimson silk one and a quarter inches width with two narrow vertical stripes of white one on either side of the ribbon, one sixth of an inch from edges.	
6.	Ribbon for Tamgha-i-Khdmets Class-III	6000 Meters		Ribbon of crimson silk one and a quarter inches wide with three vertical white stripes one eighth of an inch wide situated at an equal distance from each other from the edges of the ribbon.	
7.	Ribbon for Service Medals 20 Year	4000 Meters	Per meter	The ribbon shall have four vertical stripes in deep red colour on light grey background	

(iii) **DETAIL OF RIBBONS FOR MINIATURE MEDALS**

S No	Name of Item	Quantity to be procured (estimated)	Unit	Specification	Rate without GST
1.	Ribbon for miniature medals of Nishan-i-Haider.	05 Meters	Per meter		
2.	Ribbon for miniature medals of Hilal-i-Jur'at.	05 Meters	Each		
3.	Ribbon for Service miniature 20 Year	2000 Meters	Each		

(iv) **DETAIL FOR STITCHING OF RIBBONS/SASH ON MEDALS**

S No	Name of Item	Quantity to be stitched (estimated)	Unit	Rate without GST
1.	Stitching of ribbon on medals of Nishan-i-Haider.	02 Nos	each	
2.	Stitching of ribbon on medals of Hilal-i-Jur'at.	02 Nos	each	
3.	Stitching of ribbon on medals of Sitara-i-Jur'at.	04 Nos	each	
4.	Stitching of ribbon on medals of Tamgha-i-Jur'at.	06 Nos	each	
5.	Stitching of sash ribbon on medals of Nishan-i-Imtiaz (Military).	10 Nos	each	
6.	Stitching of ribbon of medals of Hilal-i-Imtiaz (Military).	51 Nos	each	
7.	Stitching of ribbon on medals of Sitara-i-Imtiaz (Military).	224 Nos	each	

8.	Stitching of ribbon on medals of Tamgha-i-Imtiaz (Military).	276 Nos	each	
9.	Stitching of ribbon on medals of Sitara-i-Basalat.	30 Nos	each	
10.	Stitching of ribbon on medals of Tamgha-i-Basalat.	250 Nos	each	

(v) **DETAIL OF STITCHING OF RIBBONS ON MINIATURE MEDALS AND REDUCED SIZE MEDALS**

<u>S No</u>	<u>Name of Item</u>	<u>Quantity to be stitched (estimated)</u>	<u>Unit</u>	<u>Rate without GST</u>
1.	Stitching of ribbon on miniature medals of Nishan-i-Haider	02 Nos	each	
2.	Stitching of ribbon on miniature medals of Hilal-i-Jur'at.	02 Nos	each	
3.	Stitching of ribbon on miniature medals of Sitara-i-Jur'at.	04 Nos	each	
4.	Stitching of ribbon on miniature medals of Tamgha-i-Jur'at.	06 Nos	each	
5.	Stitching of ribbon on miniature medals of Nishan-i-Imtiaz (Military).	10 Nos	each	
6.	Stitching of ribbon on reduced size medals of Hilal-i-Imtiaz (Military).	51 Nos	each	
7.	Stitching of ribbon on reduced size medals of Sitara-i-Imtiaz (Military).	224 Nos	each	
8.	Stitching of ribbon on miniature medals of Tamgha-i-Imtiaz (Military).	276 Nos	each	
9.	Stitching of ribbon on miniature medals of Sitara-i-Basalat.	30 Nos	each	
10.	Stitching of ribbon on miniature medals of Tamgha-i-Basalat.	250 Nos	each	

(vi) **DETAIL FOR GOLD PLATING OF NI(M) & HI(M) MEDALS AND SILVER PLATING OF ROUNDELS OF NI(M) & HI(M)**

<u>S No</u>	<u>Name of Item</u>	<u>Quantity to be Gold plated and Silver plated (estimated)</u>	<u>Unit</u>	<u>Rate without GST</u>
1.	Gold plating of Nishan-i-Imtiaz (Military) and Hilal-i-Imtiaz (Military) medals.	52 Sets	Per set (02 pieces)	
2.	Silver plating of roundels of Nishan-i-Imtiaz (Military) and Hilal-i-Imtiaz (Military) medals.	98 Nos	Each	

Note:- The firms based at Rawalpindi/Islamabad may quote the rates only for the items mentioned at (vi) above.

(vii) DETAIL FOR ENGRAVING NAMES OF AWARDEES ON MILITARY MEDALS AND ROUNDELS

<u>S No</u>	<u>Name of Item</u>	<u>Number of letters to be engraved (estimated)</u>	<u>Unit</u>	<u>Rate without GST</u>
1.	Engraving names on medals and roundels of Nishan-i-Imtiaz (Military) and Hilal-i-Imtiaz (Military).	3500 letters	each letter	

CONTRACT FORM

THIS AGREEMENT made the _____ day of _____ 2020 between Ministry of Defence, Section Officer D-25(Medals) Rawalpindi (hereinafter called "the Purchaser") of the one party and (name of Supplier) (hereinafter called "the Supplier") of the other party:

WHEREAS the Purchaser invited bids for procurement of ribbons for military medals (reduced size medals and miniature medals) engraving of names on military medals and roundels, gold and silver plating of military medals and roundels, stitching ribbons of military medals (reduced size medals and miniature medals) and has accepted a bid by the Supplier for the supply of ribbons for military medals in the sum of (rupees in words and figures) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the conditions of contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:-

- (a) The Bid Form and the price schedule submitted by the Bidder;
- (b) The Schedule of Requirements;
- (c) The Technical Specification;
- (d) The General Conditions of Contract;
- (e) The Purchaser's Notification of Awards; and
- (f) Bid Security (provided with the Bid Form);

3. In consideration of the payments to be made by the purchaser to the supplier as hereinafter mentioned, the supplier hereby covenants with the purchaser to provide the ribbons for military medals and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The purchaser hereby covenants to pay the supplier in consideration of the provision of the ribbons for military medals and the remedying of defects therein. The contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the for the Purchaser

Signed, sealed, delivered by _____ the for the Supplier

CONTRACT FORM

THIS AGREEMENT made the _____ day of _____ 2020 between Ministry of Defence, Section Officer D-25(Medals) Rawalpindi (hereinafter called "the purchaser") of the one party and (name of Supplier) (hereinafter called "the Supplier") of the other party:

WHEREAS the purchaser invited bids for procurement of velvet boxes for military medals and has accepted a bid by the supplier for the supply of velvet boxes in the sum of (rupees in words and figures) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the conditions of contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:-
 - (a) The Bid Form and the price schedule submitted by the Bidder;
 - (b) The Schedule of Requirements;
 - (c) The General Conditions of Contract;
 - (d) The Purchaser's Notification of Awards; and
 - (e) Bid Security (provided with the Bid Form);
3. In consideration of the payments to be made by the purchaser to the supplier as hereinafter mentioned, the supplier hereby covenants with the purchaser to provide the velvet boxes for military medals and to remedy defects therein in conformity in all respects with the provisions of the contract.
4. The purchaser hereby covenants to pay the supplier in consideration of the provision of the velvet boxes for military medals and the remedying of defects therein. The contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the for the Purchaser

Signed, sealed, delivered by _____ the for the Supplier

BID FORM

To:

Ministry of Defence,
Section Officer, D-25 (Medals)
Rawalpindi.

Dear Sir:

Having examined the bidding documents including Addenda Nos. (insert numbers), the receipt of which is hereby duly acknowledged, I, the undersigned, offer to supply and deliver ribbons for military medals/velvet boxes for military medals in conformity with the said bidding documents for the sum of (rupees in words and figures).

2. I hereby undertake, if my bid is accepted, to deliver ribbons for military medals/velvet boxes for military medals in accordance with the delivery requirements of Ministry of Defence, Section D-25 (Medals).

3. If my bid is accepted, I hereby agree that my Bid Security as being provided herewith this "Bid Form" will remain with the Ministry of Defence, Section D-25 (Medals), according to Clause 8 of the Terms and Conditions of the Tender.

4. I also agree to abide by this Bid for supply of ribbons for military medals/velvet boxes for military medals during the financial Year 2020-21, as contained in Clause 3 of Terms and Conditions of the Tender.

5. I understand that you are not bound to accept the lowest or any bid you may receive.

Dated: _____

Stamp & Signature _____