

GOVERNMENT OF PAKISTAN  
MINISTRY OF DEFENCE  
(DEFENCE DIVISION)

\*\*\*

**BIDDING DOCUMENTS**

for

**NATIONAL COMPETITIVE BIDDING**

for

Procurement of velvet boxes, ribbons for military medals, (reduced size medals and miniature medals), engraving names on military medals and roundels, gold plating of Nishan-i-Imtiaz(Military) and Hilal-i-Imtiaz(Military) medals, silver plating of roundels of Nishan-i-Imtiaz(Military) and Hilal-i-Imtiaz(Military) medals and stitching ribbons on military medals (reduced size medals and miniature medals).

2. Bidding documents are placed in following sequence:-

- |      |   |               |
|------|---|---------------|
| i.   | Terms & Conditions of Invitation to Bid-                  | Page-2        |
| ii.  | List of Procurement Items                                 | - Pages 3-6   |
| iii. | Contract Forms  | - Page7-8     |
| iv.  | Bid Forms   | - Page-9-10   |
| v.   | Schedule of Requirements for Velvet Boxes and Ribbons etc | - Page-11-14  |
| vi.  | Evaluation Criteria                                       | - Page-15     |
| vii. | Purchaser's Notification of Award                         | - Pages 16-17 |

**TERMS AND CONDITIONS OF INVITATION TO BID**

The terms and conditions of Invitation to Bid for procurement of velvet boxes, ribbons for military medals, (reduced size medals and miniature medals) engraving names on military medals and roundels, gold plating of Nishan-i-Imtiaz(Military) and Hilal-i-Imtiaz(Military) medals, silver plating of roundels of Nishan-i-Imtiaz (Military) and Hilal-i-Imtiaz(Military) and stitching ribbons on military medals (reduced size medals and miniature medals) by Section Officer D-25 (Medals) Ministry of Defence (Defence Division), Rawalpindi for **Current Financial Year 2021-22** are as under:-

1. The word "Bid" should be written in bold letters on single stage one envelope..
2. Complete address, CNIC, NTN certificate certified copy of Firm Registration Letter, FBR's GST Registration Number and certified copy of Professional Tax Certificate valid up to 30-6-2022 along with specimen signatures should be provided on the Printed Letter pad of the Firm.
3. Rates quoted by the Firm(s) will remain valid till 30-6-2022.
4. Sealed "Bid" should reach the undersigned on or before Monday the 8<sup>th</sup> November, 2021 at 1100 hrs alongwith samples of products. Bids will be opened in the presence of Bidders or their authorized representative(s) on Monday the 8<sup>th</sup> November, 2021 at 1200 hrs in the Office of Chairman, Tender Committee for Opening and Evaluation of Bids, Ministry of Defence, Pak Sectt. No-II, Rawalpindi.
5. Samples of velvet boxes and ribbons are available with Ministry of Defence Section D-25 (Medals), GHQ Rawalpindi (Contact No.0306-9215279) for the Bidders.
6. The cost of the bid submission and samples will be borne by the Bidder.
7. On acceptance of "Bid", a formal supply order for required number of items shall be placed with the successful Firm. **Final payment will be made after delivery of demanded items.**
8. Bid security in the form of Bank Draft valuing 3% of the Bid price on account of delivery of all items by the Firm in favour of Section Officer D-25 (Medals) GHQ, Ministry of Defence, Rawalpindi shall be deposited with the "Bid". The Bid security of the unsuccessful Bidders will be returned on completion of necessary procedure.
9. It is the sole responsibility of the qualified Firm to supply the items with approved specifications within stipulated time. In case, it is found that items provided are of substandard quality, the Contract will be cancelled. Performance Guarantee will be forfeited and the Firm will be blacklisted.
10. Ministry of Defence reserves the right to accept or reject Bids in the light of Rule-33 of Public Procurement Rules-2004.
11. An affidavit to the effect that the Firm has never been indulged in any irregularity or litigation and has never been blacklisted by any Federal or Provincial Ministry, Division, Department or Organization etc, must accompany the Bid offer.
12. Provision of any false statement or document(s) may result in disqualification of the Bidder.
13. No change in the Bid will be accepted once a Bid is opened.
14. The successful Bidder will furnish a performance guarantee which shall be of 10% of the contract amount under Rule 39 of Public Procurement Rules-2004, which will be returned on completion of supply of goods and services.
15. Late Bids will not be accepted.
16. A Bidder can apply for all items listed at Para 1 or separately.

GOVERNMENT OF PAKISTAN  
MINISTRY OF DEFENCE  
(DEFENCE DIVISION)  
\*\*\*\*

PROCUREMENT ITEMS LIST CFY 2021-22

(i) VELVET BOXES FOR MILITARY MEDALS

S No	Name of Item	Quantity of each Unit	Technical Specification (In Inches)			Rate Without GST	Rate With GST
			Length	Width	Depth		
1.	Velvet Boxes for Nishan-i-Haider Medal.	02 Nos	12	9	2		
2.	Velvet Boxes for Hilal-i-Jur'at Medal.	02 Nos	12.2	8.2	2		
3.	Velvet Boxes for Sitara-i-Jur'at Medal.	04 Nos	10.2	7.2	1.2		
4.	Velvet Boxes for Tamgha-i-Jur'at Medal.	04 Nos	8.4	6.6	1.6		
5.	Velvet Boxes for Nishan-i-Imtiaz Medal.	05 Nos	16.6	12.6	2		
6.	Velvet Boxes for Hilal-i-Imtiaz Medal.	51 Nos	12.2	9.2	2		
7.	Velvet Boxes for Sitara-i-Imtiaz Medal.	224 Nos	10.2	7.2	1.6		
8.	Velvet Boxes for Tamgha-i-Imtiaz Medal.	276 Nos	8.4	6.6	1.6		
9.	Velvet Boxes for Sitara-i-Basalat Medal.	20 Nos	10.2	7.2	1.6		
10.	Velvet Boxes for Tamgha-i-Basalat Medal.	250 Nos	8.4	6.6	1.6		
11.	Velvet Boxes for Service Medal	4000 Nos	5.6	4.6	1.4		
12.	Velvet Boxes with Silver roundels for Nishan-i-Imtiaz and Hilal-i-Imtiaz Medals.	56 Nos	15.2	4.4	3		
13.	Velvet Boxes for Parchments of Sitara-i-Imtiaz. Medal.	224 Nos	15	11	1.4		

(ii) RIBBONS FOR MILITARY MEDALS

S No	Name of Item	Quantity of each Unit	Technical Specification	Rate without GST	Rate with GST
1.	Ribbon for Nishan-i-Haider Medal.	02 Meters	One and half inch wide green plain silk.		

2.	Ribbon for Hilal-i-Jur'at Medal.	02 Meters	One and a quarter inch wide plain silk with red green and red stripes in equal proportion.				
3.	Sash Ribbon for Nishan-i-Imtiaz Medal	15 Meters	width = 6.1 cms colour = Pak Green and white				
4.	Ribbon for Hilal-i-Imtiaz Medal	500 Meters	width = 3.2 cms colour = Pak Green and white				
5.	Ribbon for Sitara-i-Imtiaz Medal	5000 Meters	width = 3.2 cms colour = Pak Green and white				
6.	Ribbon for Tamgha-i-Imtiaz Medal	500 Meters	width = 3.2 cms colour = Pak Green and white				
7.	Ribbon for Tamgha-i-Basalat Medal.	500 Meters	One and a quarter inches wide of plain silk with stripes of light blue, red dark blue, red and light blue, measuring five twenty-fourth, five twelfth, five twenty-fourth and five twenty-fourth of an inch respectively.				
8.	Ribbon for Tamgha-i-Khidmat Class-I Medal	50 Meters	Crimson silk of one and quarter inches width with one distinctive one eighth of an inch wide vertical stripe in white in the centre of the ribbon.				
9.	Ribbon for Tamgha-i-Khidmat Class-II Medal	50 Meters	Ribbon crimson silk one and a quarter inches width with two narrow vertical stripes of white one on either side of the ribbon, one sixth of an inch from edges.				
10.	Ribbon for Tamgha-i-Khidmat Class-III Medal	50 Meters	Ribbon of crimson silk one and a quarter inches wide with three vertical white stripes one eighth of an inch wide situated at an equal distance from each other from the edges of the ribbon.				
11.	Ribbon for 10 Years Service Medal	2000 Meters	The ribbon will have three vertical stripes i.e. light mauve colour on the sides and white in centre				
12.	Ribbon for 20 years Service medal.	50 Meter	The ribbon shall have four vertical stripes in deep red colour on light grey background.				
13.	Ribbon for 40 Years Service Medal	50 Meters	The ribbon shall have three parts in red, navy-blue, sky blue colour and in that order to indicate Pak Army, Pak Navy & PAF.				

(iii) RIBBONS FOR MINIATURE MEDALS

<u>S No</u>	<u>Name of Item</u>	<u>Quantity of each Unit</u>	<u>Specification</u>	<u>Rate without GST</u>	<u>Rate with GST</u>
1.	Ribbon for miniature of Nishan-i-Haider medal.	02 Meters	A replica of medal ribbon with 1.6 cm width.		
2.	Ribbon for miniature of Hilal-i-Jur'at medal.	02 Meters	A replica of medal ribbon with 1.6 cm width.		
3.	Ribbon for miniature of Tamgha-i-Basalat medal.	500 meter	A replica of medal ribbon with 1.6 cm width.		
4.	Ribbon for miniature of Tamgha-i-Imtiaz medal	500 Meters	A replica of medal ribbon with 1.6 cm width.		
5.	Ribbon for miniature of 10 Year Service medal	2000 Meters	A replica of medal ribbon with 1.6 cm width.		
6.	Ribbon for miniature 20 Year Service medal	50 Meters	A replica of medal ribbon with 1.6 cm width.		
7.	Ribbon for miniature 30 Year Service medal	50 Meters	A replica of medal ribbon with 1.6 cm width.		
8.	Ribbon for miniature 40 Year Service medal	50 Meters	A replica of medal ribbon with 1.6 cm width.		

(iv) STITCHING RIBBONS AND SASH ON MEDALS

<u>S No</u>	<u>Name of Item</u>	<u>Quantity of each Unit</u>	<u>Rate without GST</u>	<u>Rate with GST</u>
1.	Stitching of ribbon on Nishan-i-Haider Medal.	02 Nos		
2.	Stitching of ribbon on Hilal-i-Jur'at Medal.	02 Nos		
3.	Stitching of ribbon on Sitara-i-Jur'at Medal.	04 Nos		
4.	Stitching of ribbon on Tamgha-i-Jur'at Service Medal.	04 Nos		
5.	Stitching of sash ribbon on Nishan-i-Imtiaz Medal.	10 Nos		
6.	Stitching of ribbon on Hilal-i-Imtiaz Medal.	51 Nos		
7.	Stitching of ribbon on Sitara-i-Imtiaz Medal.	224 Nos		
8.	Stitching of ribbon on Tamgha-i-Imtiaz Medal.	276 Nos		
9.	Stitching of ribbon on Sitara-i-Basalat Medal.	20 Nos		
10.	Stitching of ribbon on Tamgha-i-Basalat Medal.	250 Nos		

(v) **STITCHING RIBBONS ON MINIATURE MEDALS AND REDUCED SIZE MEDALS**

<b><u>S No</u></b>	<b><u>Name of Item</u></b>	<b><u>Quantity of each Unit</u></b>	<b><u>Rate without GST</u></b>	<b><u>Rate with GST</u></b>
1.	Stitching ribbon on miniature of Nishan-i-Haider medal.	02 Nos		
2.	Stitching ribbon on miniature of Hilal-i-Jur'at medal.	02 Nos		
3.	Stitching ribbon on miniature of Sitara-i-Jur'at medal.	04 Nos		
4.	Stitching ribbon on miniature of Tamgha-i-Jur'at medals.	04 Nos		
5.	Stitching ribbon on miniature of Nishan-i-Imtiaz medal.	10 Nos		
6.	Stitching ribbon on reduced size medals of Hilal-i-Imtiaz medal.	51 Nos		
7.	Stitching ribbon on reduced size medals of Sitara-i-Imtiaz medal.	224 Nos		
8.	Stitching ribbon on miniature of Tamgha-i-Imtiaz medal.	276 Nos		
9.	Stitching ribbon on miniature of Sitara-i-Basalat medal.	20 Nos		
10.	Stitching ribbon on miniature of Tamgha-i-Basalat medal.	250 Nos		

(vi) **GOLD PLATING OF NI(M) & HI(M) MEDALS AND SILVER PLATING OF ROUNDELS OF NI(M) & HI(M)**

<b><u>S No</u></b>	<b><u>Name of Item</u></b>	<b><u>Quantity to be Gold plated and Silver plated</u></b>	<b><u>Unit</u></b>	<b><u>Rate without GST</u></b>	<b><u>Rate with GST</u></b>
1.	Gold plating of Nishan-i-Imtiaz and Hilal-i-Imtiaz Medal.	52 Sets	Per set (02 pieces)		
2.	Silver plating of roundels of Nishan-i-Imtiaz and Hilal-i-Imtiaz Medal.	52 Nos	Each		

**Note:-** The firms having arrangement at Rawalpindi/Islamabad to carry out the work may quote the rates for the items mentioned at (vi) above.

(vii) **ENGRAVING NAMES OF AWARDEES ON MILITARY MEDALS AND ROUNDELS**

<b><u>S No</u></b>	<b><u>Name of Item</u></b>	<b><u>Number of letters to be engraved (estimated)</u></b>	<b><u>Unit</u></b>	<b><u>Rate without GST</u></b>	<b><u>Rate with GST</u></b>
1.	Engraving names on medals and roundels of Nishan-i-Imtiaz and Hilal-i-Imtiaz.	3000 letters	each letter		

## CONTRACT FORM

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ 2021 between Ministry of Defence, Section Officer D-25(Medals) Rawalpindi (hereinafter called "the purchaser") of the one Party and (name of Supplier) (hereinafter called "the Supplier") of the other Party:

WHEREAS the purchaser invited bids for procurement of velvet boxes for military medals and has accepted a Bid by the supplier for the supply of velvet boxes in the sum of (rupees in words and figures) (hereinafter called "the Contract Price").

### NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the conditions of contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:-
  - (a) The Bid Form and the price schedule submitted by the Bidder;
  - (b) The Schedule of Requirements;
  - (c) The Technical Specification;
  - (d) Terms and Conditions of Invitation to Bid; and
  - (e) The Purchaser's Notification of Awards.
3. In consideration of the payments to be made by the purchaser to the supplier as hereinafter mentioned, the supplier hereby covenants with the purchaser to provide the velvet boxes for military medals and to remedy defects therein in conformity in all respects with the provisions of the contract.
4. The purchaser hereby covenants to pay the supplier in consideration of the provision of the velvet boxes for military medals and the remedying of defects therein. The contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by \_\_\_\_\_ the for the Purchaser

Signed, sealed, delivered by \_\_\_\_\_ the for the Supplier

## CONTRACT FORM

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ 2021 between Ministry of Defence, Section Officer D-25(Medals) Rawalpindi (hereinafter called "the Purchaser") of the one Party and (name of Supplier) (hereinafter called "the Supplier") of the other Party:

WHEREAS the Purchaser invited bids for procurement of ribbons for military medals (reduced size medals and miniature medals) engraving of names on military medals and roundels, gold and silver plating of military medals and roundels, stitching ribbons of military medals (reduced size medals and miniature medals) and has accepted a Bid by the Supplier for the supply of ribbons for military medals in the sum of (rupees in words and figures) (hereinafter called "the Contract Price").

### NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the conditions of contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:-
  - (a) The Bid Form and the price schedule submitted by the Bidder;
  - (b) The Schedule of Requirements;
  - (c) The Technical Specification;
  - (d) Terms and Conditions of Invitation to Bid; and
  - (e) The Purchaser's Notification of Awards.
3. In consideration of the payments to be made by the purchaser to the supplier as hereinafter mentioned, the supplier hereby covenants with the purchaser to provide the ribbons for military medals and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The purchaser hereby covenants to pay the supplier in consideration of the provision of the ribbons for military medals and the remedying of defects therein. The contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by \_\_\_\_\_ the for the Purchaser

Signed, sealed, delivered by \_\_\_\_\_ the for the Supplier



## BID FORM

To:

Ministry of Defence,  
Section Officer, D-25 (Medals)  
Rawalpindi.

Dear Sir:

Having examined the Bidding documents the receipt of which is hereby duly acknowledged, I, undersigned, offer to supply velvet boxes for military medals in conformity with the said bidding documents for the sum of Rs. \_\_\_\_\_/-.

2. If my Bid is accepted, I hereby undertake, to carry out the work in accordance with the delivery schedule specified in the schedule of requirements.

3. If my Bid is accepted, I hereby agree that I will submit Performance Guarantee @ 10% of the contract price and my Performance Guarantee will remain with the Ministry of Defence, Section D-25 (Medals), according to the Terms and Conditions of the Tender.

4. I also agree to abide by this Bid for supply of velvet boxes for military medals during the financial Year 2021-22, as contained in Clause 3 of Terms and Conditions of the Tender.

Dated: \_\_\_\_\_

Stamp & Signature \_\_\_\_\_

## BID FORM

To:

Ministry of Defence,  
Section Officer, D-25 (Medals)  
Rawalpindi.

Dear Sir:

Having examined the Bidding documents, the receipt of which is hereby duly acknowledged, I, undersigned, to supply ribbons for military medals, (reduced size medals and miniature medals), engraving names on military medals and roundels, gold plating of Nishan-i-Imtiaz(Military) and Hilal-i-Imtiaz(Military) medals, silver plating of roundels of Nishan-i-Imtiaz(Military) and Hilal-i-Imtiaz(Military) medals and stitching ribbons on military medals (reduced size medals and miniature medals) in conformity with the said bidding documents for the sum of Rs. \_\_\_\_\_/-.

2. If my Bid is accepted, I hereby undertake, to carry out the work in accordance with the delivery schedule specified in the schedule of requirements.

3. If my Bid is accepted, I hereby agree that I will submit Performance Guarantee @ 10% of the contract price and my Performance Guarantee will remain with the Ministry of Defence, Section D-25 (Medals), according to the Terms and Conditions of the Tender.

4. I also agree to abide by this Bid for supply of ribbons for military medals during the financial Year 2021-22, as contained in Clause 3 of Terms and Conditions of the Tender.

Dated: \_\_\_\_\_

Stamp & Signature \_\_\_\_\_

## SCHEDULE OF REQUIREMENT FOR VELVET BOXES

Provision of Velvet Boxes of following Military Medals alongwith exact specification:-

S No	Name of Item	Quantity of each Unit	Specification (In Inches)		
			Length	Width	Depth
1.	Velvet Boxes for Nishan-i-Haider Medal.	02 Nos	12	9	2
2.	Velvet Boxes for Hilal-i-Jur'at Medal.	02 Nos	12.2	8.2	2
3.	Velvet Boxes for Sitara-i-Jur'at Medal.	04 Nos	10.2	7.2	1.2
4.	Velvet Boxes for Tamgha-i-Jur'at Medal.	04 Nos	8.4	6.6	1.6
5.	Velvet Boxes for Nishan-i-Imtiaz Medal .	05 Nos	16.6	12.6	2
6.	Velvet Boxes for Hilal-i-Imtiaz Medal.	51 Nos	12.2	9.2	2
7.	Velvet Boxes for Sitara-i-Imtiaz Medal.	224 Nos	10.2	7.2	1.6
8.	Velvet Boxes for Tamgha-i-Imtiaz Medal.	276 Nos	8.4	6.6	1.6
9.	Velvet Boxes for Sitara-i-Basalat Medal.	20 Nos	10.2	7.2	1.6
10.	Velvet Boxes for Tamgha-i-Basalat Medal.	250 Nos	8.4	6.6	1.6
11.	Velvet Boxes for Service Medal	4000 Nos	5.6	4.6	1.4
12.	Velvet Boxes with Silver roundels for Nishan-i-Imtiaz and Hilal-i-Imtiaz Medals.	56 Nos	15.2	4.4	3
13.	Velvet Boxes for Parchments of Sitara-i-Imtiaz. Medal.	224 Nos	15	11	1.4

## SCHEDULE OF REQUIREMENT FOR RIBBON ETC

Provision of ribbons for following military medals, (reduced size medals and miniature medals), engraving names on military medals and roundels, gold plating of Nishan-i-Imtiaz(Military) and Hilal-i-Imtiaz(Military) medals, silver plating of roundels of Nishan-i-Imtiaz(Military) and Hilal-i-Imtiaz(Military) medals and stitching ribbons on military medals (reduced size medals and miniature medals):-

### (i) RIBBONS FOR MILITARY MEDALS

<u>S No</u>	<u>Name of Item</u>	<u>Quantity of each Unit</u>	<u>Specification</u>
1.	Ribbon for Nishan-i-Haider Medal.	02 Meters	One and half inch wide green plain silk.
2.	Ribbon for Hilal-i-Jur'at Medal.	02 Meters	One and a quarter inch wide plain silk with red green and red stripes in equal proportion.
3.	Sash Ribbon for Nishan-i-Imtiaz Medal	15 Meters	width = 6.1 cms colour = Pak Green and white
4.	Ribbon for Hilal-i-Imtiaz Medal	500 Meters	width = 3.2 cms colour = Pak Green and white
5.	Ribbon for Sitara-i-Imtiaz Medal	5000 Meters	width = 3.2 cms colour = Pak Green and white
6.	Ribbon for Tamgha-i-Imtiaz Medal	500 Meters	width = 3.2 cms colour = Pak Green and white
7.	Ribbon for Tamgha-i-Basalat Medal.	500 Meters	One and a quarter inches wide of plain silk with stripes of light blue, red dark blue, red and light blue, measuring five twenty- fourth, five twelfth, five twenty- fourth and five twenty-fourth of an inch respectively.
8.	Ribbon for Tamgha-i-Khidmat Medal	50 Meters	Crimson silk of one and quarter inches width with one distinctive one eighth of an inch wide vertical stripe in white in the centre of the ribbon.
9.	Ribbon for Tamgha-i-Khidmat Class-II Medal	50 Meters	Ribbon crimson silk one and a quarter inches width with two narrow vertical stripes of white one on either side of the ribbon, one sixth of an inch from edges.
10.	Ribbon for Tamgha-i-Khidmat Class-III Medal	50 Meters	Ribbon of crimson silk one and a quarter inches wide with three vertical white stripes one eighth of an inch wide situated at an equal distance from each other from the edges of the ribbon.
11.	Ribbon for 10 Years Service Medal	2000 Meters	The ribbon will have three vertical stripes i.e. light mauve colour on the sides and white in centre
12.	Ribbon for 20 years Service medal.	50 Meter	The ribbon shall have four vertical stripes in deep red colour on light grey background.
13.	Ribbon for 40 Years Service Medal	50 Meters	The ribbon shall have three parts in red, navy-blue, sky blue colour and in that order to indicate Pak Army, Pak Navy & PAF.

(ii) RIBBONS FOR MINIATURE MEDALS

<u>S No</u>	<u>Name of Item</u>	<u>Quantity of each Unit</u>	<u>Specification</u>
1.	Ribbon for miniature of Nishan-i-Haider medal.	02 Meters	A replica of medal ribbon with 1.6 cm width.
2.	Ribbon for miniature of Hilal-i-Jur'at medal.	02 Meters	A replica of medal ribbon with 1.6 cm width.
3.	Ribbon for miniature of Tamgha-i-Basalat medal.	500 meter	A replica of medal ribbon with 1.6 cm width.
4.	Ribbon for miniature of Tamgha-i-Imtiaz medal	500 Meters	A replica of medal ribbon with 1.6 cm width.
5.	Ribbon for miniature of 10 Year Service medal	2000 Meters	A replica of medal ribbon with 1.6 cm width.
6.	Ribbon for miniature 20 Year Service medal	50 Meters	A replica of medal ribbon with 1.6 cm width.
7.	Ribbon for miniature 30 Year Service medal	50 Meters	A replica of medal ribbon with 1.6 cm width.
8.	Ribbon for miniature 40 Year Service medal	50 Meters	A replica of medal ribbon with 1.6 cm width.

(iii) STITCHING RIBBONS AND SASH ON MEDALS

<u>S No</u>	<u>Name of Item</u>	<u>Quantity of each Unit</u>
1.	Stitching of ribbon on Nishan-i-Haider Medal.	02 Nos
2.	Stitching of ribbon on Hilal-i-Jur'at Medal.	02 Nos
3.	Stitching of ribbon on Sitara-i-Jur'at Medal.	04 Nos
4.	Stitching of ribbon on Tamgha-i-Jur'at Service Medal.	04 Nos
5.	Stitching of sash ribbon on Nishan-i-Imtiaz Medal.	10 Nos
6.	Stitching of ribbon on Hilal-i-Imtiaz Medal.	51 Nos
7.	Stitching of ribbon on Sitara-i-Imtiaz Medal.	224 Nos
8.	Stitching of ribbon on Tamgha-i-Imtiaz Medal.	276 Nos
9.	Stitching of ribbon on Sitara-i-Basalat Medal.	20 Nos
10.	Stitching of ribbon on Tamgha-i-Basalat Medal.	250 Nos

(iv) **STITCHING RIBBONS ON MINIATURE MEDALS AND REDUCED SIZE MEDALS**

<b>S No</b>	<b>Name of Item</b>	<b>Quantity of each</b>	<b>Unit</b>
1.	Stitching ribbon on miniature of Nishan-i-Haider medal.	02 Nos	
2.	Stitching ribbon on miniature of Hilal-i-Jur'at medal.	02 Nos	
3.	Stitching ribbon on miniature of Sitara-i-Jur'at medal.	04 Nos	
4.	Stitching ribbon on miniature of Tamgha-i-Jur'at medals.	04 Nos	
5.	Stitching ribbon on miniature of Nishan-i-Imtiaz medal.	10 Nos	
6.	Stitching ribbon on reduced size medals of Hilal-i-Imtiaz medal.	51 Nos	
7.	Stitching ribbon on reduced size medals of Sitara-i-Imtiaz medal.	224 Nos	
8.	Stitching ribbon on miniature of Tamgha-i-Imtiaz medal.	276 Nos	
9.	Stitching ribbon on miniature of Sitara-i-Basalat medal.	20 Nos	
10.	Stitching ribbon on miniature of Tamgha-i-Basalat medal.	250 Nos	

(v) **GOLD PLATING OF NI(M) & HI(M) MEDALS AND SILVER PLATING OF ROUNDELS OF NI(M) & HI(M)**

<b>S No</b>	<b>Name of Item</b>	<b>Quantity to be Gold plated and Silver plated</b>	<b>Unit</b>
1.	Gold plating of Nishan-i-Imtiaz and Hilal-i-Imtiaz Medal.	52 Sels	Per set (02 pieces)
2.	Silver plating of roundels of Nishan-i-Imtiaz and Hilal-i-Imtiaz Medal.	52 Nos	Each

**Note:-** The firms based at Rawalpindi/Islamabad may quote the rates only for the items mentioned at (v) above.

(vi) **ENGRAVING NAMES OF AWARDEES ON MILITARY MEDALS AND ROUNDELS**

<b>S No</b>	<b>Name of Item</b>	<b>Number of letters to be engraved (estimated)</b>	<b>Unit</b>
1.	Engraving names on medals and roundels of Nishan-i-Imtiaz and Hilal-i-Imtiaz.	3000 letters	each letter

## EVALUATION CRITERIA

1.	Only those Firms registered with Federal Board of Revenue and having National Tax Number and Professional Tax Certificate from Sales Tax Department will be accepted.
2.	The Bid must accompany with fine quality sample of velvet boxes of each medal as per approved sample and exact specifications.
3.	The Bid must accompany with Bid Security @ 3% of Bid amount in favour of Ministry of Defence, Section Officer (D-25), Pak Sectt No.II, Rawalpindi in the shape of bank draft.
4.	Provision of Certificate that the successful Bidder will furnish a Performance Guarantee which shall be 10% of the contract amount. (This amount will be refunded after completion or termination of contract period).
5.	The Bids should be submitted with authorized signature and stamp.

To,

M/s

Subject:- ACCEPTANCE OF BIDS FOR SUPPLY OF VELVET BOXES FOR MILITARY MEDALS

Reference your Bid No. \_\_\_\_\_ dated - -2021 for supply of velvet boxes and silver roundels with velvet boxes for military medals.

2. It is to inform that the competent authority has approved your rates as given in the Bid for supply of velvet boxes and silver roundels with velvet boxes for military medals during current Financial Year 2021-22. Now you are required to submit performance guarantee @ 10% of contract amount as mentioned in terms and conditions.
3. You are required to supply the items at your quoted rates in response to our work order as per requirement from time to time during CFY 2021-22. Quality of Velvet Boxes of military medals should be the same as per sample provided by you.
4. Contract Form duly signed and stamped may be submitted, accordingly.

(Muhammad Nasir)  
Section Officer(Medals)



To,  
M/s

Subject:- ACCEPTANCE OF BID FOR SUPPLY OF RIBBONS FOR MILITARY MEDALS

Reference your Bid No. \_\_\_\_\_ dated - -2021 for supply of ribbons for military medals, reduced size medals & miniature medals, engraving names on military medals & roundels, Gold plating of Nishan-i-Imtiaz (Military) and Hilal-i-Imtiaz (Military) medals, Silver plating of roundels of Nishan-i-Imtiaz (Military) & Hilal-i-Imtiaz (Military) and stitching ribbons on military medals, reduced size medals & miniature medals.

2. It is to inform that the competent authority has approved your rates as given in the Bid for supply of ribbons for military medals, reduced size medals & miniature medals, engraving names on military medals & roundels, Gold plating of Nishan-i-Imtiaz (Military) and Hilal-i-Imtiaz (Military) medals, Silver plating of roundels of Nishan-i-Imtiaz (Military) & Hilal-i-Imtiaz (Military) and stitching ribbons on military medals, reduced size medals & miniature medals during current Financial Year 2021-22. Now you are required to submit performance guarantee @ 10% of contract amount as mentioned in terms and conditions.
3. You are required to supply the items at your quoted rates in response to our work order as per requirement during CFY 2021-22. Quality of Ribbon for military medals should be the same as per sample provided by you.
4. Contract Form duly signed and stamped may be submitted, accordingly.

(Muhammad Nasir)  
Section Officer (Medals)